



# Friends for Families

Au-pair-Agentur

Hans-Popp-Str. 6, 91154 Roth, Germany

## Application form for Au Pairs:

### 1. Questions on the data of your personality

<b>Family name:</b>	
<b>First name:</b>	
<b>Date of birth:</b>	
<b>Sex:</b>	
<b>Marital status:</b>	
<b>Nationality:</b>	
<b>Passport number:</b>	
<b>Passport valid until...:</b>	
<b>Address (street, town, postal code):</b>	
<b>Postal address (if different from the address of residence):</b>	
<b>Country:</b>	
<b>Phone number:</b>	
<b>Fax number:</b>	
<b>Email address:</b>	
<b>Religion:</b>	
<b>School education from... to...:</b>	
<b>Study:</b>	
<b>Occupation learnt:</b>	
<b>Specific classes:</b>	
<b>Current occupation:</b>	
<b>Further occupational experiences:</b>	
<b>Father (Family name/First name):</b>	
<b>Occupation of the father:</b>	



# Friends for Families

Au-pair-Agentur

Hans-Popp-Str. 6, 91154 Roth, Germany

<b>Mother (Family name/First name):</b>	
<b>Occupation of the mother:</b>	
<b>Do you have any sisters or brothers? If so, how many sisters and brothers? How old are they?</b>	
<b>Embassy in charge of the Au Pairs who need a visa:</b>	
<b>Visits abroad until present date (country/duration/kind):</b>	

## 2. More questions on your personality

<b>Your weight:</b>	
<b>Your height:</b>	
<b>Do you have a driving licence?</b>	
<b>How good is your German? „1“, „2“, „3“, „4“, „5“, „6“ (1= very good, 2= good, 3= satisfactory, 4= acceptable, 5= inadequate, 6=unsatisfactory)</b>	
<b>Do you speak additional foreign languages? If so, how well (see above classification)?</b>	
<b>Where and how long did you learn German?</b>	
<b>Favoured duration of stay (in months, maximum twelve):</b>	
<b>Earliest possible start:</b>	
<b>Latest possible start:</b>	
<b>I want to be an Au Pair in a:</b> village town small town large city I don't care	
<b>Have you already worked as an Au Pair? If so, where, when, and how long?</b>	



# Friends for Families

Au-pair-Agentur

Hans-Popp-Str. 6, 91154 Roth, Germany

<b>Do you have relatives and/or friends in your favoured country? If so, where and whom?</b>	
<b>Do you have children of your own? If so, how old are they?</b>	
<b>Reasons for your Au Pair stay:</b> <ul style="list-style-type: none"><li>• <b>improvement</b> of language skills</li><li>• economic reasons</li><li>• occupational reasons</li><li>• family reasons</li><li>• other reasons</li></ul> (Multiple namings possible)	
<b>You live in a:</b> <ul style="list-style-type: none"><li>village</li><li>town</li><li>small town</li><li>large city</li></ul>	
<b>Do you have a handicap?</b>	
<b>Do you have allergies? If so, which ones?</b>	
<b>Did you need any medical attendance in the course of the last year? If so, why?</b>	
<b>Do you have a criminal record?</b>	
<b>Are you a smoker?</b>	
<b>If so, would you be prepared to dispense with smoking in the home of the family?</b>	
<b>Do you play any musical instruments? If so, which ones?</b>	
<b>Do you know how to swim?</b>	
<b>Do you know how to ride a bike?</b>	
<b>Do you know how to ride?</b>	
<b>Do you know how to cook?</b>	
<b>Are you a vegetarian?</b>	
<b>Do you go in for sports? If so, which one?</b>	
<b>Your further hobbies:</b>	
<b>Would you go as an Au Pair to a family without children?</b>	
<b>Would you go as an Au Pair to a single mother?</b>	



# Friends for Families

Au-pair-Agentur

Hans-Popp-Str. 6, 91154 Roth, Germany

<b>Would you go as an Au Pair to a single father?</b>	
<b>How many children as a maximum would you want to look after?</b>	
<b>How old should the children be?</b>	
<b>Would you also be prepared to look after a handicapped child?</b>	
<b>Did you already look after children? If so, where and how long?</b>	
<b>Your gained experience in childcare so far:</b> <ul style="list-style-type: none"><li>• baby care</li><li>• dressing children</li><li>• putting children to bed</li><li>• engaging children</li><li>• playing with children</li><li>• helping children with their homework</li><li>• other</li></ul>	
<b>Your experience in housework:</b> <ul style="list-style-type: none"><li>• shopping</li><li>• cooking</li><li>• washing and ironing</li><li>• cleaning up</li><li>• other</li></ul>	
<b>Have you also applied at other agencies?</b>	
<b>Which persons shall we contact in case of emergency? (e.g. parents, grandparents etc.) Please state names, addresses and phone numbers:</b>	

### 3. Au Pair letter to the host family

Please write a letter, in which you introduce yourself to your host family.

### 4. Au Pair interview

<b>How do you get along with your parents as well as sisters and brothers (if existent)?</b>	
--	--



# Friends for Families

Au-pair-Agentur

Hans-Popp-Str. 6, 91154 Roth, Germany

<b>Does your family help you to plan your Au Pair stay? If so, how?</b>	
<b>Do you spend much time with your family?</b>	
<b>Do you have good friends? What do you mean by true friendship?</b>	
<b>Are you rather an extrovert or introvert?</b>	
<b>Do you make friends easily?</b>	
<b>Which feelings do you have, if you become separated from your family and/or friends?</b>	
<b>Your school education:</b>	
<b>Last attended school, college or university:</b>	
<b>Your positive characteristics:</b> (downright, hardworking, self confident, helpful, economical, fond of children, loving animals, living in close touch with nature, friendly, honest, responsible etc.)	
<b>How do you behave, if you live in a family which has a different religion from yours?</b>	
<b>Shortly describe your attitude towards other religions:</b>	
<b>Why are you attracted by living as an Au Pair abroad for a limited period of time?</b>	
<b>Explain, why you would want to go to the chosen host country:</b>	
<b>Describe your experiences in childcare:</b>	



# Friends for Families

Au-pair-Agentur

Hans-Popp-Str. 6, 91154 Roth, Germany

<b>Shortly describe, how you desire or imagine your future host family:</b>	
<b>What do you want to do after your Au Pair stay?</b>	
<b>How do you imagine your future life? Do you want to have your own children?</b>	
<b>What do you think, are the difficulties and problems you could face as an Au Pair?</b>	
<b>What advantages does a job as an Au Pair offer in your opinion?</b>	
<b>Do you have knowledge of „first aid“?</b>	
<b>What would you do, if after some weeks the relationship between you and your host family would not have developed in the way, you had imagined?</b>	
<b>Which are in your opinion quite basically the most important tasks of child education?</b>	
<b>What next do you want to communicate to your host family?</b>	

## 5. Reference concerning childcare

<b>Your family name:</b>	
<b>Your first name:</b>	
<b>Your address:</b>	
<b>Your phone number:</b>	
<b>Name of the applicant:</b>	
<b>How long have you known the applicant?</b>	



# Friends for Families

Au-pair-Agentur

Hans-Popp-Str. 6, 91154 Roth, Germany

<b>In which function do you know the applicant?</b>	
<b>Please describe the strengths and weaknesses of the applicant:</b>	
<b>Is the applicant in your opinion qualified for an Au Pair?</b>	
<b>Is the future host family or our agency allowed to verify your statements by phone if necessary?</b>	
<b>Do you speak German?</b>	
<b>Do you speak English?</b>	

## 6. Statement of the Au Pair

Hereby I declare, that I have been informed about the undermentioned details of my Au Pair stay in Germany.

**The host family accepts the following duties (according to the leaflet about the Au Pair employment):**

- They provide me with a furnished room and enough food.
- They pay me monthly pocket money of euro 260 at least.
- They grant me a full day off per week at least as well as spare time for the attendance at a language course. A voluntarily performed attainment of the host family is the assumption of the costs of this course, for which I would be deeply grateful in the given case.
- They provide me with a paid holiday. During a twelve-month stay this holiday should last four weeks.
- They pay my health, accident and liability insurance.

I know that all these attainments cannot be paid off.

**In return I perform the following services:**

In childcare:

- Companionship to school or kindergarten as well as pickup
- Baby care (swaddle, feeding, bathe, dress)



# Friends for Families

Au-pair-Agentur

Hans-Popp-Str. 6, 91154 Roth, Germany

- Homework done under supervision
- Engaging children, playing with them, going for a walk, setting them useful tasks and creating exercises as well as reading something to them
- Babysitting (two to three evenings per week, so that the host parents are given the opportunity to go out or be engaged in their hobbies)

## In the household

- Putting laundry into the washing machine, folding and ironing it
- Shopping
- Cleaning the house, vacuuming, wiping the floor
- Cooking and laying the table
- Washing the dishes, placing them in and removing them out of the dishwasher
- Making beds
- Watering flowers
- Feeding and caring for the pets
- Helping with the gardening

I adhere to all the laws in Germany, respect the principles of the host family and accept the kind of education of the host parents.

I will not take up any further employment in Germany, because I know, that I do not have a valid employment permit therefore can be punished by instant extradition or a fine.

After my arrival in Germany I will immediately take care of a valid residence as well as employment permit. Furthermore, I will cover all necessary insurances for the period of my stay.

I know that I do not have the right to a change of the host family.

Only considering special circumstances I can – with the collaboration of my Au Pair agency – get this possibility. For instance, such special circumstances can be financial difficulties, the divorce of the host parents or a removal.

- I am in possession of a current medical and dental certificate.
- I have thoroughly read the information about the Au Pair employment in Germany, know the terms of the Au Pair programme which are described in it and will adhere to them.
- I am prepared to reveal further information about me, if it is requested.
- I declare, that all statements mentioned above correlate with the facts and I have consequently answered all questions truthfully.



# Friends for Families

Au-pair-Agentur

Hans-Popp-Str. 6, 91154 Roth, Germany

- I further declare, that I will adhere to the provisions which are described in the information leaflets according to the European Agreement about the Au Pair employment.
- I will immediately communicate every change. I am aware, that false declarations will give rise to a dismissal.
- I will participate in a language course.

If problems or conflicts occur, I can contact my Au Pair Agency Friends for Families on the phone number +49-(0)9171-896097.

**Place, date:**

**Signature of the Au Pair:**